

DocuWare is a proven enterprise content management system. Paired with the StapleWare® Process Server module, moving documents out of the system or to different file cabinets can be an automated and auditable process.

### Track Export Status

As documents are exported to Windows folders or to file cabinets, the Status of the documents can be updated. This allows system administrators to audit the workflow process in case there are any technical problems.

### Export to Folder with XML

What if documents need to be exported with index data? With Process Server, you can configure an export task to export documents to a folder with a corresponding XML data file or DWControl Files.

*For example: Medical records are captured and automatically indexed using DocuWare. Once the documents have been verified, they must be exported to the Electronic Medical Record (EMR) system for final storage. Configure a Process Server task to export the medical records to a Windows folder with a customer XML metadata file for each document to be imported into the EMR.*

### Merge Annotations

Stamps and annotations can now be merged to the documents before they are exported.



### Benefits

- Convert documents to PDF
- Export to folders or file cabinets
- Merge annotations to documents
- Update status after export
- Automatic scheduler
- Export PDF with DWControl file
- DocuWare Cloud Compatible

### Applications

- Healthcare
- Manufacturing